

**TPWA Drainage/Floodplain Cooperation Impact Taskforce
Executive Committee
TxDOT Riverside Office
July 23, 2004
10:00 AM – 3:00 PM
Notes**

ATTENDEES

David Stolpa (TxDOT – Des/Hyd), Joe duMenil (San Antonio), Lori Houston (San Antonio), Mike Howard (TCEQ), Nancy Cline (Carrollton), Garry Fennell (City of Irving) Steve Gilbreath (City of Grapevine), Amy Ronnfeldt (TxDOT-Des/Hyd), Ali Radaydeh (TxDOT-Dallas), Steve Graham (San Antonio River Authority), Albert Ramirez (TxDOT – Laredo), Malcolm Gonzalez (TxDOT – Laredo), Sam Talje (TxDOT – Houston), Elie Alkhoury (TxDOT – Houston)

I. Introductions

David Stolpa, TxDOT – Austin
Joe duMenil, San Antonio

II. Opening Comments

David Stolpa stated that the primary concerns resulting from the last meeting include:

- Early and continuous communication
- Studies to maintain updated maps

David Stolpa incorporated these concerns into the draft manual section that the committee would review at the meeting. He explained that he included more education in the manual and he also requested more information on the LOMR and CLOMR process.

Joe duMenil suggested that this committee investigate the limited map maintenance program (LMMP) that the United State Army Corps of Engineers (USACE) uses. David Stolpa requested a copy of the program details.

David Stolpa asked Albert Ramirez to provide a briefing on the FEMA training session held in Laredo July 12-16, 2004. Sixteen TxDOT employees attended and 3 employees took the CFM exam. Albert stated that the information was very beneficial and long overdue. All participants were able to get a glimpse at the other side. Albert also stated that it would be helpful if TxDOT knew who the Flood Plain Administrators were of each community.

Joe du Menil reiterated the need for members to work together and educate outlining counties. It is difficult for the counties to participate because of budget constraints. Joe du Menil suggested that Carl Watt's host a train the trainer session, which would allow CFM's to conduct training and administer testing.

James Mercer stated that Carl Watts would like to use FEMA funds to assist some of the outlying counties in travel expenses. Overall Joe duMenil was please to see the interaction between TxDOT coordinators and other Flood Plain Administrators.

Committee members also discussed the length of the FEMA training. Nancy Cline suggested that they eliminate some of the session that is not applicable to Texas. James Mercer explained that the test is a National test and therefore the training should cover all regions.

James Mercer stated that TFMA would like to hold 4 sessions a year. The next session is in Lufkin, TX and then San Antonio, TX.

David Stolpa and Ali R explained their confusion about the Corridor Development Certificate (CDC). Nancy Cline will coordinate a meeting with NCTOG and USACE to explain and discuss the CDC. Nancy also suggested that Half Associates educate TxDOT on the process of revising maps. David Stolpa is supportive of this action.

David Stolpa distributed the re-write of Section 5, National Flood Insurance Program (NFIP) Policy and Prodedures. He stated that the manual will go through a technical writer and will email the manual to Joe duMenil. He reiterated the fact the re-write is a draft and will evolve. The re-write further explains the purpose and nature of the NFIP and provides trigger points for both informal and formal communication requirements. goes into more depth of the NFIP. The manual focuses on education and coordination between TxDOT and local government agencies.

David Stolpa suggested that the TPWA executive committee review the manual and provide feedback on any revisions or burning issues they would like to discuss more in-depth.

David Stolpa outlines the action items from the meeting:

1. TxDOT – continue on manual
2. TPWA – submit feedback
3. TxDOT/TPWA – Joint meeting on CDC with NCTOG and USACE
4. TxDOT/TPWA – review USACE LMMP
5. TxDOT/TPWA – continue support form training

III. Closing Comments

1. The committee would like to provide an electronic report to the entire taskforce. Date and time to be discussed later.